



RANK ONE



Rank One Registration Instructions

Only parents/guardians need to create an account. Student accounts are already created!

1	Click here , scan the QR code, or visit https://pcsd25.rankone.com/Pro/Login.aspx										
2	Sign in using your choice of platform, or create an account.										
3	Search for your student using last name AND student ID number.										
4	Select sports or activities that your student will participate in for the year.										
5	Click "Student Forms" along the left side.										
6	Click "Expand" in the lower right corner of the student's name.										
7	Click on, sign and complete all forms (4). Don't forget to click on the "I Agree" box. • Upload a photo or PDF of your current physical • Complete the online medical history form • Complete Emergency Card • Review and sign PCSD policies ○ (you will need your insurance information handy for this one) ○ (You MUST click on each document to open it. After reviewing the document, go back to your previous tab, click the check box next to the document you read, then move on to the next document. Simply clicking the boxes will not allow you to submit the form)										
8	Know the status of each form using the key below the forms: <table><tr><td>■ Approved</td><td>This form has been submitted and approved.</td></tr><tr><td>■ Out of Date</td><td>This form is expired.</td></tr><tr><td>■ Pending Approval</td><td>This form has been submitted and is pending approval by the district.</td></tr><tr><td>■ Incomplete</td><td>This form has not been submitted.</td></tr><tr><td>■ Rejected</td><td>This form has been rejected by the district.</td></tr></table>	■ Approved	This form has been submitted and approved.	■ Out of Date	This form is expired.	■ Pending Approval	This form has been submitted and is pending approval by the district.	■ Incomplete	This form has not been submitted.	■ Rejected	This form has been rejected by the district.
■ Approved	This form has been submitted and approved.										
■ Out of Date	This form is expired.										
■ Pending Approval	This form has been submitted and is pending approval by the district.										
■ Incomplete	This form has not been submitted.										
■ Rejected	This form has been rejected by the district.										